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March 20, 2013

Federal Election Commission
999 E Street, NW
Washington, DC 20463

Committee: National Multi Housing Council PAC (C00130773)

To whom it may concern,

The National Multi Housing Council PAC (the Committee) has undergone a thorough internal review of its records and procedures. This review has uncovered the need to correct the public record. After consultation with FEC personnel, the Committee is performing a one-time audit adjustment of \$29,249.75 to correct inadvertent discrepancies that date back prior to the January 2008 filing. The Committee is correcting these issues through an audit adjustment rather than amended reports based on guidance provided by Maureen Benitz.

The Committees internal review has included contracting with an outside firm to conduct a compliance and financial audit, establishing a PAC Committee to give additional oversight to the Committee, reviewing and updating the Committees bylaws, and establishing internal controls concerning the Committees receipts and disbursements.

Through this internal review, the Committee discovered some inadvertent errors in filings previously submitted. It was determined that two disbursements to a vendor, \$25,000 in March 2008 and \$5,000 in July 2009, and two receipts, totaling \$0.25 in September 2011, were inadvertently omitted from the Committees filings. In most cases, these omissions were due to simple human error. However, in the case of the \$25,000.00 disbursement, this was omitted due to an error with the compliance database software provided by the Committees vendor. The vendor in question has since updated their software to correct this problem, and the Committee is working with the vendor to ensure that similar errors do not occur again.

In addition, following a very thorough internal review, the Committee was unable to locate a remaining variance of \$750.00 which existed prior to January 2008. This amount has been included within the \$29,249.75 audit adjustment.

If you need any further information, please contact the Committee.

Respectfully,
Cynthia Chetti
Treasurer
